*Sample letter for use when requesting help with bus costs from local service club, farm organizations and businesses.*

On April \_\_\_\_, the grades five and six students from *name of school* plan to attend Roots of Bruce in Walkerton. They will spend the day circulating through different agriculture-related learning stations. Farmers donate their time each year to educate students in our local area about their cows, goats, chickens, pigs, alpacas, horses and sheep. The students view sheep being sheared, and cows being milked. Huron Tractor donates the use of a combine each year so students can climb aboard and learn about crop production. Kincardine Veterinary Services teaches students about animal welfare, and the Farm Safety Association teaches students to be safe around farm equipment. And there is so much more.

 We believe this is a very important part of any student's education, and that Roots of Bruce is a most effective way to teach about agriculture. Many farms do not allow class trips now for bio security reasons. Roots of Bruce provides the education that would otherwise be difficult to do in the classroom. The cost per student to participate in the Roots of Bruce event is $5.00. Students usually contribute to the cost of busing on top of this.

We are writing to see if you would be able to help with the cost of busing for our students for this event. The approximate cost would be $$$$ . Any donation would be greatly appreciated.

Thank you for considering our request.

Sincerely,

teacher, school, phone number, e-mail address

*Additionally, if you plan to share busing with another school, include that information. They may be interested in helping all students in their community.*